

The following is a non-official English summary of the original call published in Portuguese, which contains additional details and specifications for all positions open at the moment. This summary applies to the positions open for The Brain Institute (one position in *Neurophysiology in non-human primates*) and the Department of Ecology (one position in *Macroecology* and one position in *Molecular Ecology*). Questions and additional information regarding these three offers should be directed to:

Brain Institute: [grace@neuro.ufrn.br](mailto:grace@neuro.ufrn.br)

Department of Ecology: [dcol.ufrn@gmail.com](mailto:dcol.ufrn@gmail.com)

The original call can be found in Portuguese [here](#)

## CIVIL SERVICE EXAMINATION OF TESTS AND TITLES FOR ASSISTANT PROFESSOR POSITION

(“PROFESSOR ADJUNTO”)

EDITAL (NOTICE) N° 035/2017

THE HUMAN RESOURCES DEAN FROM THE FEDERAL UNIVERSITY OF RIO GRANDE DO NORTE, in the use of the attributions granted by the Ordinance n° 1.270/95–R, published on October 23rd, 1995, and considering Art. 53 of the Law n° 9.394/96, published on December 20, 1996, Resolution n° 110/2008-CONSEPE, of June 10th 2008, Resolution n° 115/2014-CONSEPE, of June 17th 2014, Resolution n° 089/2015-CONSEPE, of June 16th 2015, Resolution n° 131/2015-CONSEPE, of September 22nd 2015, Resolution n° 182/2015-CONSEPE, of November 17th 2015, Resolution n° 205/2015-CONSEPE, of December 8th 2015, Resolution n° 011/2016-CONSEPE, of March 01st 2016, Resolution n° 102/2016-CONSEPE, of June 21st 2016, Resolution n° 127/2016-CONSEPE, of August 25<sup>th</sup>, 2016, Resolution n° 227/2016-CONSEPE, of December 13th 2016, Resolution n° 228/2016-CONSEPE, of December 13th 2016, Resolution n° 080/2017-CONSEPE, of June 27th 2017, Resolution n° 136/2017-CONSEPE, of October 17th 2017, Resolution n° 171/2017-CONSEPE, of November 7th 2017, Resolution n° 172/2017-CONSEPE, of November 07th 2017, Resolution n° 173/2017-CONSEPE, of November 7th 2017, Regulation n° 009/17-R, of November 8th 2017 and Regulation n° 010/17-R, of November 8th 2017 makes public this call for the Civil Service Examination of tests and titles, according to the Law n° 12.772, of December 28th 2012, and the Rules of Civil Service Examination, presented by Resolution n° 167/2017-CONSEPE, published on October 31st, 2017, considered an integral part of this Notice, available in the website [www.prh.ufrn.br](http://www.prh.ufrn.br) .

### 1. PRELIMINARY PROVISIONS

1.1. The activities performed by the professor includes teaching, research, extension, and administration, according to the need of the institution, expressed in the work expectation document (download it [here](#)) and in the work plan to be decided by the hiring Department or Institute.

1.2. The University professor position is regulated by Law no 12.772, published on December 28th, 2012.

1.3. Duties and prohibitions applied to those that occupy a University professor position are listed in the articles 116 and 117 of the Law no 8.112/90.

1.4. Any interested person can challenge this current call, partially or entirely, during the first ten days after it is published in the Diário Oficial da União (*official journal of the Brazilian government*). An adequately justified request should be addressed and handed to the Human Resources Dean (Pró-Reitoria de Gestão de Pessoas - BR 101, Campus Universitário, Prédio da Reitoria – Lagoa Nova – Natal/RN, CEP 59078-900) or by e-mail to [concursos@reitoria.ufrn.br](mailto:concursos@reitoria.ufrn.br). The challenge request will be evaluated within five days, which could be extended for additional five days.

1.5. Except when there is a real error or some legal change, the rules of the present call cannot be changed after the registration period is open, regarding position titles, test content, and test and title evaluation criteria.

1.6. The written test themes, the didactic (teaching) themes, and work expectations are available at <http://www.progesp.ufrn.br> (Menu Concursos) and <http://www.sigrh.ufrn.br> (Menu Concursos) after 27/Nov/2017. For the Department of Ecology, the information is available in English [here](#).

### 2. OPEN POSITIONS

2.1. There are 76 (seventy-six) open positions for Assistant Professor, distributed by the academic unit, field, position/class/level, work, according to the POSITIONS TABLE – ANNEX I of this Notice. However, only 1 (one) is for the Brain Institute and 2 (two) for the Department of Ecology, which are the ones this summary refers to.

### 3. REMUNERATION

3.1. Salaries will be in Reais (R\$), according to the table below (presented only for the three positions announced here).

Work title	Work regime	Title requested	Basic salary	Additional due to Ph.D. title	Food support	Total
Assistant Professor (Adjunct-A in Brazil)	Exclusive dedication	PhD	R\$ 4.455,22	R\$ 5.130,45	R\$ 458,00	<b>R\$ 10.043,67</b>

#### 4 AND 5. PROVISIONS REGARDING MINORITIES – please see original call

### 6. GENERAL PROVISIONS ABOUT REGISTRATION

6.2. The candidate needs to have a “Cadastro de Pessoa Física” – CPF (similar to a social security number), an ID and has to fill out all the fields in the registration form.

6.2.1. Foreigners can request their CPF online:

<http://www.receita.fazenda.gov.br/Aplicacoes/ATCTA/CpfEstrangeiro/fcpfIng.asp>

6.2.2. To register and take part in the tests, passports are accepted as ID, for those candidates that do not have other forms of Brazilian ID

6.3. When registering, the candidate needs to specify the position he or she is applying to, according to POSITIONS TABLE – ANNEX I of this Notice, which cannot be changed afterward.

6.4. The University cannot be held accountable for not receiving the registration due to technical problems with computers, internet or any other problem that hampers data transference.

6.5. Registration fees paid after the date and time limit established in item 8.1 of this notice (sub-item e) will not be accepted.

6.6. The registration will be valid after the fee payment is confirmed.

6.9. The candidate can only register for one position per knowledge area (*for example, the Department of Ecology is offering two positions, but the candidate can only apply to one of them*).

6.13. The registration fee will be not returned in any circumstance, except if the test is canceled.

6.15. In the registration form, the candidate should spell out his or her first and last name, and should not forget to add the address, including the ZIP Code, the CPF and the ID information to be used during the test.

### 8. REGISTRATION

8.1. Only online, beginning on 01/Dec/2017 until 23h59 of 29/Dec/2017, according to the local time and the following procedures:

a) access the website [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos), where both the original notice and the registration form can be found (or click [here](#) to go to the registration form);

b) fill out the [registration form](#);

c) send the registration form electronically;

d) print the GRU – GUIA DE RECOLHIMENTO DA UNIÃO, to be able to pay the registration fee;

e) pay the registration fee (R\$220,00), between 01/Dec/2017 and 30/Dec/2017, as indicated in the GRU (*it has to be paid from Brazil*).

8.3. The candidate should keep the receipt until he or she is informed that the registration has been validated.

8.4. On January 03rd, 2018, a preliminary list with the names of the candidates will be made available on [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos) and [www.progesp.ufrn.br](http://www.progesp.ufrn.br) (Menu Concursos).

8.5. If a candidate who paid the fee does not have his or her name in the list, he or she should email the GRU together with its payment receipt to [concursos@reitoria.ufrn.br](mailto:concursos@reitoria.ufrn.br), between Jan 04th and Jan 8th, 2018.

8.5.1. On January 11th, 2018 a definitive list of candidates will be made public at [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos) and [www.progesp.ufrn.br](http://www.progesp.ufrn.br) (Menu Concursos).

### 9. ELECTRONIC DELIVERY OF CV, MEMORIAL and PLAN FOR FUTURE ACTION (MPAP) AND ID DOCUMENT WITH A PICTURE

9.1. After having the registration confirmed, the candidate should provide the following documents:

a) *curriculum vitae* (preferentially done on Lattes Platform – [lattes.cnpq.br](http://lattes.cnpq.br));

b) scanned **pdf** copy of every single document mentioned in the CV as a way of proof, the candidate is responsible for the accuracy of this information;

c) memorial (autobiographical narrative of Professional History) and Plan for Future Action, and

d) copy of the passport or Brazilian ID with the photo page.

9.2. All documents should be sent online, between **Jan 22nd, 2018 and 23:59 of February 16, 2018**, according to the local time and following the procedure below:

- a) access the website [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (*Menu Concursos → Concursos em Andamento → Acessar “área do candidato”*);
- b) select the position you are applying to and fill in the login data (CPF and password), then click on “acessar”;
- c) select the link “*Documentos do Candidato e Currículo*”;
- d) attach all documents in the requested fields.

9.5. A note will be published (around **February 21st, 2018**) with the names of the candidates who attached their documents before the deadline.

## 10. REGARDING THE SELECTION COMMITTEE AND THE SCHEDULE

10.1. The selection committee and the test schedule are expected to be published on [www.progesp.ufrn.br](http://www.progesp.ufrn.br) (Menu Concursos) and [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos) after **February 19th, 2018**.

10.1.1. The calendar should also bring information on dates, place and time for the written test. The expected dates for the didactic test, memorial, plan for future action and CV evaluation will be confirmed to the candidates along the exam process by the selection committee and may vary depending on the number of people that passes from one phase to the next.

10.2. The candidate may contest the proposed membership of the selection committee for three weekdays, beginning at the day when the note is published, based on cases expected in the art. 14 of Resolution no 167/2017-CONSEPE.

10.2.1. Appeals for reconsideration must be presented through the “área do candidato” ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)), by clicking on the link “Impugnar Comissão Examinadora” (contest selection committee), reasoned on arguments that show non-compliance with article 14 of the Resolution no 167/2017-CONSEPE.

## 11. TEST APPLICATION

11.1. The test may take place between **March 19th and May 12th, 2018**, according to the tentative schedule mentioned in the item 10.1, in the city of Natal:

Center/Specialized academic unit	Tests
Biosciences center (includes Dept. Ecology)	19/March/2018 to 31/March/2018
Specialized academic unit (Brain Institute)	29/April/2018 to 12/May/2018

11.3. The Selection Procedure will consist of four types of tests, administered in the following order:

- I - Written Test (*eliminating and classifying phase*);
- II – Teaching Test (*eliminating and classifying phase*);
- III – Professional History and Plan for Future Action (*eliminating and classifying phase*), and
- IV – Titles (*qualifying phase*) Examination.

11.4. The detailed description of the tests can be obtained by reading the Resolution 167/2017-CONSEPE, published on October 31st, 2017, and their programs available at [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos) and [www.progesp.ufrn.br](http://www.progesp.ufrn.br) (*Menu Concursos*).

11.5. The candidate will be allowed to take the test after signing the presence list and showing his/her ID (with a photograph that allows identification).

11.6. Late candidates, for whatever reasons, will be excluded from the selection procedure

11.7. The candidate is responsible for identifying the place where the selection procedure will take place and to be present on time. Previous identification of the location is recommended.

11.9. A candidate will be excluded from the selection procedure if:

- a) he or she is caught providing or receiving support to take the tests;
- b) he or she has a cell phone, digital watch, recorder, receptor, calculator, camera, pager, laptop and/or similar equipment, on or off, except when necessary to take the test and as long as it has been authorized by the selection committee;
- c) he or she defies those in charge of supervising, coordinating, or guiding the test;
- d) he or she refuses to hand the test at the end of the allotted time;
- e) he or she leaves the classroom, unless in definitive, without the company of a member assigned by the selection committee;
- f) he or she leaves the classroom with the Answer Sheet or Test Notebook;
- g) he or she fails to follow the instructions in the Test notebook or Answer Sheet if any;
- h) he or she disturbs, in whichever way, the order;

- i) he or she uses or tries to use illegal ways to pass the test during any of its phases;
- j) he or she uses correction fluid on the written test or uses any nominal identification in the written test.

## **12. WRITTEN TEST**

12.1. The written test is designed to assess the candidate's knowledge of the content of the contest program as well as their ability to communicate in academic language.

12.2. The written test will be applied by the selection committee and will consist of the same questions for all candidates and carried out within a maximum of four (4) hours, except for the hypothesis specified in item 4.8 of this Notice.

12.2.1. The written test may consist of discursive issues elaborated by the selection committee or by the lottery of items of the test program and will be assigned a maximum of 10 points.

12.3. As provided in art. 17, §§ 3o and 4o, of Resolution no. 167/2017-CONSEPE, the written test may, at the discretion of the Academic Department or Specialized Academic Unit to which the vacancy is linked, occur in two parts, being a multiple choice and another discursive, both parts being held on the same date. The information that the written test will be divided into two parts will occur upon the disclosure of the Selection committee and Calendars as per subitem 10.1.2 of this Notice.

12.3.1. If the option is to perform the two-part test, it will be characterized as follows: a) The first part will be composed of twenty multiple choice questions, based on the items of the test program and will be assigned a maximum of 10.00 (ten) points; b) The second part will consist of discussion issues to be elaborated by the selection committee or by the lottery of questions of the test program and will be assigned a maximum 10,00 (ten) points.

12.3.2. The Discussion questions (second part) will be corrected only for those candidates who correctly achieve at least 70% of the multiple choice questions (part one).

12.4. If a question is annulled, its value in points will be distributed among the other questions for all the candidates.

12.5. If 70% of the valid multiple choice questions result in a fraction number, the next higher number of questions will be considered to guarantee a minimum of 70%.

12.6. In the hypothesis specified in sub-item 12.3.1, the result of the evaluation will be obtained by the arithmetic mean of the marks assigned in the two parts (multiple choice and discursive questions).

12.7. The exact day, time and place of the written test will be published in the DOU using a supplementary Notice and published on the websites [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Contests) and [www.progesp.ufrn.br](http://www.progesp.ufrn.br) (Menu Contests), under Resolution no. 167/2017-CONSEPE, from October 31, 2017.

12.8. The written test must be answered with black or blue ink ball pen, under penalty of elimination in the contest.

12.9. The candidate will identify themselves on the response sheet of the written test only by a number obtained by drawing lots before the start of the test. Any identification other than the numeric number will imply the elimination of the candidate in the competition.

12.9.1. Each candidate will remove from an envelope a token containing a number that must be memorized and kept confidential since it will serve as identification of your test. Then the candidate will write his or her full name on the form and return it to the envelope, which will be sealed and signed on the seal by the selection committee president.

12.10. No material will be allowed to be consulted after the start of the written test, except for that provided by the selection committee.

12.11. The selection committee will assign to the written test a mark from 0.00 (zero) to 10 (ten), and the candidate who obtains less than 7.00 (seven) as a final mark, resulting from the arithmetic mean, will be disqualified.

12.11.1. Criteria for evaluation of all questions of written test will consider: Clarity and propriety in the use of language; Coherence and textual cohesion, with the correct use of the Portuguese language or foreign language, in the cases specified in art. 16 of Resolution 167/2017-CONSEPE; Dominion of the contents, evidencing the understanding of the subject's object of the test; Domain and precision in the use of concepts; Coherence in the development of ideas and argumentative capacity.

12.12 The value of each Written Test question will be specified in the Answer Expectation Form and in the test book.

12.13. The result of the written test and the expected expectation sheet will be announced on the bulletin board of the Academic Department or the Specialized Academic Unit.

12.14. The candidate is responsible for accompanying the publications on the bulletin board of the Academic Department or the Specialized Academic Unit, which will also be published on the PROGESP website ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) and SIGRH ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)).

12.15. The appeal period, regarding the test results, will start counting after the results are disclosed on the notice board of the Academic Department or the Academic Specialized Unit and not from the PROGESP ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) or SIGRH ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)) websites, because technical factors may prevent or delay the data publication on the Internet.

### **13. TEACHING TEST**

13.1. The didactic/teaching test will be carried out exclusively by the candidates approved in the respective written test, in the day, time and place defined by the corresponding Selection committee.

13.2. The didactic test will consist of a class lecture, theoretical or theoretical-practical on the subject to be drawn, aiming to evaluate the knowledge and didactic-pedagogical skills of the candidate regarding the planning and the adequacy of the methodological approach of the lesson, to be given before the Selection Committee.

13.2.1. The didactic test must have a minimum duration of 45 (forty-five) minutes and a maximum of 60 (sixty) minutes of presentation, followed by a period of discussion.. Each member of the Selection Committee has up to 03 (three) minutes to formulate their questions, which can be answered back in up to 05 minutes, replications or rejoinders are not allowed.

13.2.1.1. Failure to comply with the period for the presentation of the didactic test by the candidate will, in itself, lead to his/her disqualification by the Selection Committee.

13.3. The didactic test will be recorded in audio and video for registration purposes. In case some technical problem makes recording impossible, the Selection Committee should postpone the session.

13.3.1. The recording or transmission of the didactic tests by the audience present in the session is prohibited by any means.

13.4. The drawing of the order of presentation for the didactic tests for all candidates will occur when the result of the written test is divulged, being published on the notice board of the Academic Department or Specialized Academic Unit, immediately after the draw of themes to be presented.

13.5. The Selection Committee will inform the candidates of the theme draw times for each shift.

13.5.1. The theme should be unique for each round of events.

13.5.2. Each round will have the theme drawn twenty-four (24) hours before the beginning of the presentations, observing the order established in sub-item 13.4; the presence of the candidate is allowed to observe the draw.

13.5.3. Each shift must include a maximum of 03 (three) presentations.

13.6. It is the sole responsibility of the candidate to check the bulletin board of the Academic Department or Specialized Academic Unit regarding the theme draw and the presentation order and times for the didactic test.

13.7. All candidates must be present at the start time of their respective presentations, under penalty of elimination at the event.

13.8. At the time of the didactic test, the candidate must hand to the Selection Committee 03 (three) printed copies of the lesson plan, before the start of the presentation. Otherwise, he or she will be disqualified from the test.

13.9. The candidates will be questioned by all members of the Selection Committee.

13.10. The Selection Committee will assign the didactic test a grade from 0.00 (zero) to 10 (ten), and the candidate who has a final grade lower than 7.00 (seven) will be disqualified.

13.10.1. The Didactic Test will be evaluated observing the following discriminating criteria:

a) lesson plan (0,0 to 2,0 points): clarity in writing the elements of the plan (spelling, appropriate bibliographic formatting rules); update and relevance of the references used; relevance of the proposed objectives to the lesson theme; consistency between objectives, content, didactic procedures, resources and evaluation; suitability in the treatment of the subject to the formative profile established in the pedagogical project of one of the courses in which he/she can act;

b) didactic-methodological aspects (0.0 to 5.0 points): the candidate relates the theme of the class with the area / discipline of the test and explains its theoretical and methodological choices; approaches the subject in order to reach the objectives proposed in the plan, developing the lesson in the time provided and demonstrating mastery of content and safety in the exhibition; situates the theme in its production context, relates it to the other curricular components and the sociocultural universe of the students, and uses, directly or indirectly, the references indicated in the plan; demonstrates correctness and appropriateness in the use of language and clarity in communication, as well as correctly using the terminology and concepts of the area;

c) appropriate use of teaching resources (0.0 to 1.0 points): uses resources appropriate to the content and method chosen, as a means to assist in the approach and understanding of the theme of the lesson; demonstrates ability to use the chosen resources;

d) argument (0.0 to 2.0 points): the candidate addresses the points raised by the selection committee, demonstrating knowledge of the area/discipline; defends and argues his/her ideas with coherence.

13.11. The result of the didactic test will be announced on the bulletin board of the Academic Department or the Specialized Academic Unit.

13.11.1. The candidate is responsible for following the publication of the results on the bulletin board of the Academic Department or the Specialized Academic Unit, which will also be published on the PROGESP website ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) and SIGRH ([www.sigrh.org](http://www.sigrh.org)) .ufrn.br).

13.11.2. The appeal period, regarding the test results, will start counting after the disclosure of the results on the notice board of the Academic Department or the Specialized Academic Unit and not after its published on PROGESP ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) or SIGRH ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)) website. Such rules aims to prevent delays due to technical problems with the websites.

#### **14. MEMORIAL DEFENSE AND PROFESSIONAL ACCOUNTING PROJECT - MPAP**

14.1. The defense of the Memorial and Professional Accounting Project (MPAP) will be carried out by the candidates approved in the Didactic Test. Its order of presentation will be defined by lottery in the act of publishing the result of the didactic test (the presence of the candidate is allowed), 24h before the beginning of the presentations, followed by immediate publication on the bulletin board of the Academic Department or Specialized Academic Unit.

14.1.1. In situations where there is no rejected candidate in the Didactic Test, the time of 24 hours defined in the previous item may be ignored.

14.1.2. The candidate is responsible for checking the notice board of the Academic Department or Specialized Academic Unit the presentation order for the MPAP presentation.

14.1.3. The defense of MPAP will be recorded in audio or audio / video for registration purposes. In case of technical failure that makes recording impossible, the selection committee will postpone the session.

14.1.3.1. The recording or transmission of the MPAP by the audience present in the session is prohibited.

14.1.4. The MPAP is comprised of two items of a single document.

14.1.4.1. The Memorial should provide a description and analysis of the candidate's teaching, research and extension activities, in a discursive and detailed manner, including his or her scientific production, and other activities, individually or in a team, related to the area of knowledge under examination.

14.1.4.2. The Professional Accounting Project should establish the theoretical assumptions of this action, the actions to be performed and the expected results, identifying their possible consequences.

14.1.5. Each defense will have a maximum duration of 30 (thirty) minutes for presentation of the MPAP, which all members of the Selection committee must participate in, and 15 (fifteen) minutes of time for each member of the Selection committee.

14.1.5.1. MPAP defenses will be held in public sessions, with a maximum of 03 (three) presentations per shift, with the presence of competing candidates being forbidden.

14.1.6. The Selection committee will assign a mark of 0.00 (zero) to 10 (ten) to the MPAP, and the candidate who obtains a final mark of less than 7.00 (seven) will be disqualified.

14.1.7. The defense of MPAP will be evaluated, observing the following criteria:

a) The MPAP Project (0.0 to 5.0 points): the essay must comply with the requirements of the academic language: objectivity, clarity and precision and abide by ABNT standards for quotations, footnotes and bibliographic organization. In the Memorial, the candidate should produce a historical and reflective account of the events that constituted his academic-professional trajectory, providing a complete and accurate information of the itinerary covered and its articulation with the area of the contest; describe and establish a relationship between the different stages of training and professional performance; situate the facts and events in a broader historical-cultural context in which they are inscribed; articulate the described trajectory to justify its possible action and the current investments in teaching, research and extension in the Institution; and to select appropriately and with pertinence the theoretical references. In the Professional Accounting Project, the candidate should be able to articulate the project of professional performance and the academic-professional trajectory with the area of knowledge object of the test and with the expectation of professional performance; provide participation in teaching, research and extension activities, and in academic administration activities for insertion in the institutional context; articulate the proposals made to the institutional projects of UFRN and / or the Department or Specialized Unit to which it is applying; and present new approaches, contributing to the consolidation and development of the area;

b) presentation and defense of the MPAP (0.0 to 3.0 points): capacity to analyze the events that marked its academic-professional trajectory; explain the importance of their training for their professional performance; clarify the theoretical or practical positions assumed in each stage of their formation /

performance; demonstrate the coherence between the activities developed along the academic trajectory and the discipline / area of the contest; to justify in an adequate and founded manner the continuities and inflections in its academic-professional trajectory; demonstrate solid knowledge of the contents of the subject / area of the competition, in addition to general culture;

c) argument (0.0 to 2.0 points): objectivity, clarity, precision and correctness in the use of the language; correctness and coherence in the way they argue and defend their ideas; demonstrate ability to answer questions; respond conveniently to the examiners' questions, demonstrating safety and knowledge in the use of terms and concepts.

14.1.8. The result of the MPAP test will be posted on the bulletin board of the Academic Department or the Specialized Academic Unit.

14.1.8.1. It is the responsibility of the candidate to accompany the dissemination on the bulletin board of the Academic Department or the Specialized Academic Unit, which will also be published via the Internet, on the PROGESP website ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) and SIGRH ([www.sigrh.org](http://www.sigrh.org)) .ufrn.br).

14.1.8.2. The appeal period, regarding the test results, will start counting after the disclosure of the results on the notice board of the Academic Department or the Specialized Academic Unit and not after its published on PROGESP ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) or SIGRH ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)) website. Such rules aims to prevent delays due to technical problems with the websites.

## 15. TITLES AND INTELLECTUAL PRODUCTION

15.1. After completing the written test, didactics and evaluation of MPAP, the Selection committee will assign points to the titles and intellectual production, contained in the curriculum vitae (preferably prepared in Plataforma Lattes) of each candidate, delivered electronically, for the establishment of the final grade of the proof of titles.

15.2. The score corresponding to each item of titles and intellectual production is specified in Annex XI of Resolution No. 167 / 2017- CONSEPE.

15.3. For purposes of punctuation in proof of titles and intellectual production, according to Annex XI of Resolution no. 167 / 2017- CONSEPE the following documents will be considered (*diplomas, certificates and others. Details are not translated here, but for questions please contact the Brain Institute or the Department of Ecology, depending on the position you are applying to*).

## 16. FINAL CLASSIFICATION GRADE

16.1. The Selection Committee will assign each candidate a final qualifying score (NFC) according to the following formula:  $NFC = 0,4. PE + 0,3. PD + 0,2. MPAP + 0,1. PT$  Where: PE corresponds to the final grade obtained in the written test; PD, to the final grade of the didactic test; MPAP, to the final note of the memorial evaluation; and PT, to the final grade of the CV.

16.2. In the calculation of the NFC, the result will be displayed up to the second decimal place, rounding it up when the subsequent digit is equal to or higher than 05 (five).

16.3. Successful candidates will be ranked in descending order of NFC.

16.4. Candidates not classified within the maximum number of approved, according to art. 16 and Annex II, both of Decree No. 6.944, of August 21, 2009, will be automatically disqualified.

16.5. In case of a tie, the tie-breaker will be the age, giving preference to older candidate, according to art. 27, sole paragraph, of Law 10,741, of October 1, 2003.

16.5.1. In the event of a tie, the tiebreaker shall be made using the following successive criteria:

a) higher grade in the written test;

b) higher grade of didactic test;

c) higher mark of the MPAP test;

d) has effectively exercised the function of juror in the period between the date of publication of Law 11.689 / 2008 and the date of completion of the registrations, as established in art. 440 of the Brazilian Code of Criminal Procedure.

16.5.2. None of the candidates tied in the last classification of approved shall be considered to have failed in accordance with Decree 6.944 of August 21, 2009.

16.6. The Final Classification Note will be posted on the bulletin board of the Academic Department or the Specialized Academic Unit, as well as published on the PROGESP website ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) and SIGRH ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)) ).

16.7. The appeal period, regarding the test results, will start counting after the disclosure of the results on the notice board of the Academic Department or the Specialized Academic Unit and not after its published on PROGESP ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) or SIGRH ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)) website. Such rules aims to prevent delays due to technical problems with the websites.

16.8. UFRN will approve and publish in the Federal Official Gazette the list of candidates approved in the contest, classified up to the maximum limit of the positions specified in Annex II of Decree 6.944 /

2009, in order of classification, respecting the reservation of vacancies for candidates disabled persons and those who declared themselves black under Law No. 12,990 / 2014.

16.9. If there is no approved candidate with disability or covered by Law no. 12.990 / 2014 until the classification stipulated in the above item, the candidates of the general listing in corresponding number will be considered, strictly observing the classification order and the limit of candidates defined by Decree No. 6.944 / 2009.

## **SUMMARY OF REQUESTS AND REQUESTS FOR RECONSIDERATION**

### **19. RESULT**

19.1. After the approval in the Council of Teaching, Research and Extension - CONSEPE, the final results of the competition will be published in the Official Gazette of the Union and published in the electronic pages of PROGESP ([www.progesp.ufrn.br](http://www.progesp.ufrn.br)) and SIGRH ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)).

19.2. The candidate can have views of the process of homologation of the competition, being forbidden the supply of copies or recordings of the tests and evaluation cards of the other competitors

### **20. CHALLENGES AND APPEALS**

20.1. The final approval of the test by CONSEPE will be subjected to appeal to the University Council - CONSUNI within 30 (thirty) days, counted from the publication of the homologation in the Official Gazette of the Union.

20.2. The appeal to CONSUNI may be filed only when the decision approved by CONSEPE is not unanimous.

20.3. The appeal must be sent to the plenary of CONSUNI and filed in the Secretariat of the Collegiate

### **20. OFFICE HOURS (TO BE TRANSLATED ON REQUEST)**